

**HALLS AND ROOMS AVAILABLE FOR HIRE**

| <b>Company Name &amp; Address / Rooms</b>  | <b>Room style</b>    | <b>Capacity Available</b>  |
|--|----------------------|----------------------------|
| <b>The Barbican</b><br>London EC2Y 8DS<br>Telephone 020 7382 7043<br>Fax 020 7382 7237<br>Email conference@barbican.org.uk<br>Web site www.barbican.org.uk   |                      |                            |
| Barbican Hall  | Theatre              | 1943                       |
| Barbican Theatre   | Theatre              | 1156                       |
| Cinema 1   | Theatre              | 280                        |
| Cinema 2   | Theatre              | 246                        |
| Cinema 3   | Theatre              | (with writing tablets) 153 |
| The Boardroom  |                      | 22                         |
| Single conference suite  | Theatre<br>Classroom | 50<br>24                   |
| Two conference suites combined   | Theatre<br>Classroom | 110<br>64                  |
| Three conference suites combined   | Theatre<br>Classroom | 170<br>96                  |
| Garden Room  | Dining               | 288                        |
| Conservatory Terrace   | Dining               | 168                        |
| Garden Room & Conservatory combined  | Dinner               | 360                        |
| Ground Floor Foyer   | Dinner/Reception     | 900                        |
| 2 exhibition halls totalling 8,000 square metres of space.   |                      |                            |
| <b>Additional information</b>  |                      |                            |
| The Barbican is Europe's largest Arts and Conference Centre offering a wealth of conference and exhibition space. Venues include the magnificent Barbican Hall seating 1943, Barbican Theatre for 1156, 3 air-conditioned cinemas and 7 conference suites. In addition, the conservatory, a tropical indoor oasis, is home to over 2,000 species of plants and offers a unique venue for receptions, private dining and weddings.<br><b>For further information please call 020 7382 7043.</b> |                      |                            |

| <b>Company Name &amp; Address / Rooms</b>  |                |           |         |           |         |         |           |
|--|----------------|-----------|---------|-----------|---------|---------|-----------|
| <b>The Baltic Exchange</b><br>38 St Mary Axe<br>London EC3A 8BH<br>Telephone 020 7623 5501<br>Fax 020 7369 1622<br>Email enquiries@balticexchange.com<br>Web site www.balticexchange.com |                |           |         |           |         |         |           |
| Room/Layout  | Dinner / Lunch | Boardroom | Theatre | Classroom | Cabaret | U-Shape | Reception |
| Boardroom  | 22             | 24        | -       | -         | -       | -       | -         |
| Churchill Room   | 14             | 14        | -       | -         | -       | -       | 20        |
| Baltic Dining Room   | 35             | -         | -       | -         | -       | -       | -         |
| Baltic Bar   | -              | -         | -       | -         | -       | -       | 40        |
| Royal Albert   | 16             | 16        | 30      | -         | -       | 17      | 40        |
| Royal Victoria   | 20             | 20        | 40      | -         | -       | 22      | 50        |
| King George  | 20             | 10        | -       | -         | -       | -       | 40        |
| Royal Albert & Victoria combined   | 60             | 40        | 80      | 40        | 30      | 25      | 120       |

|  |                                     |                  |
|--|-------------------------------------|------------------|
| <b>Balls Brothers at the Hop Cellars</b><br>24 Southwark Street<br>London SE1 1TY<br>Telephone 020 7403 6851<br>Email hopcel@ballsbrothers.co.uk<br>Web site www.ballsbrothers.co.uk |                                     |                  |
| The Malt Room  | Meetings<br>Lunch/Dinner<br>Theatre | 28<br>45<br>70   |
| The Porter Room  | Meetings<br>Lunch/Dinner<br>Theatre | 60<br>100<br>130 |
| <b>Additional information</b><br>Reception drinks can be held in the Malt Room and lunch or dinner in the Porter Room for up to 100.   |                                     |                  |

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|--|---|-----|
| <b>The Bishopsgate Institute and Foundation</b><br>230 Bishopsgate<br>London EC2M 4QH<br>Telephone 020 7392 9200<br>Fax 020 7392 9250<br>Email enquiries@bishopsgate.org.uk<br>Web site www.bishopsgate.org.uk |   |     |
| The Great Hall   | Theatre style (other configurations are possible) | 170 |
| The Upper Hall   |   | 220 |
| Boardroom  |   | 20  |
| Townsend Room  |   | 10  |
| Rosbery Room   |   | 4   |
| <b>Additional information</b><br>Refreshments and catering can be provided.  |   |     |

City of London

| Company Name & Address / Rooms  | Room style            | Capacity Available |
|---|-----------------------|--------------------|
| <b>The Brewery</b><br>52 Chiswell Street<br>London EC1Y 4SD<br>Telephone 020 7638 8811<br>Fax 020 7638 5713<br>Email info@thebrewery.co.uk<br>Web site www.thebrewery.co.uk   |                       |                    |
| Porter Tun Room   | Banquet<br>Conference | 650<br>850         |
| King George Third Room  | Banquet<br>Conference | 300<br>275         |
| Queen Charlotte Room  | Banquet<br>Conference | 120<br>200         |
| Smeatons Vaults   | Banquet<br>Conference | 120<br>100         |
| Sugar Room  | Banquet<br>Conference | 100<br>100         |
| James Watt  | Banquet<br>Conference | 66<br>80           |
| City Cellars  | Banquet<br>Conference | 50<br>50           |
| The Shires  | Conference            | 10                 |
| The Malt Room   | Conference            | 16                 |
| <b>Additional Information</b><br>The Brewery is a superb collection of Georgian Buildings. They have been skilfully converted to provide a unique conference, banqueting and exhibition centre, with the highest possible standards of service and cuisine from its kitchens. |                       |                    |

| <b>Chartered Accountants' Hall</b><br>One Moorgate Place<br>London EC2R 6EA<br>Telephone 020 7920 8613<br>Fax 020 7920 8629<br>Email cahall@icaew.co.uk<br>Website www.cahall.co.uk |                |           |               |           |         |         |                           |           |                 |
|---|----------------|-----------|---------------|-----------|---------|---------|---------------------------|-----------|-----------------|
| Room  | Lunch / Dinner | Boardroom | Theatre style | Classroom | U-shape | Cabaret | Dinner/dance Round tables | Reception | Standing buffet |
| Great Hall  | 250            |           | 325           | 100       |         | 120     | 200                       | 600       | 270             |
| Council Chamber   |                |           | 96            | 96        |         |         |                           |           |                 |
| Main Reception  | 60             | 28        | 70            | 30        | 30      | 40      | 40                        | 100       | 80              |
| Members' Room   | 28             | 30        | 40            | 20        |         |         |                           | 70        | 60              |
| Small Reception   | 18             |           |               |           |         |         |                           | 35        | 30              |
| Committee Room 1  | 24             | 24        |               |           |         |         |                           |           |                 |
| Committee Room 2  | 16             | 16        |               |           |         |         |                           |           |                 |
| Committee Room 3  | 16             | 16        |               |           |         |         |                           |           |                 |
| Committee Room 4  |                | 14        |               |           |         |         |                           |           |                 |
| Interview Rooms 5, 6, 8 & 9   |                | 8         |               |           |         |         |                           |           |                 |
| Interview Room 7  |                | 12        |               |           |         |         |                           |           |                 |
| Restaurant  | 80             |           | 100           |           |         | 60      | 80                        | 250       |                 |
| Members' + Guests'  |                |           |               |           |         |         |                           | 60        |                 |

City of London

| Company Name & Address / Rooms   | Room style        | Capacity Available |
|--|-------------------|--------------------|
| <b>Chartered Insurance Institute</b>   |                   |                    |
| 20 Aldermanbury<br>London EC2 7HY<br>T: 020 7417 4417<br>F: 0870 606 1814<br>Email <a href="mailto:marie-soleil.marsolais@cii.co.uk">marie-soleil.marsolais@cii.co.uk</a><br>Web site <a href="http://www.cii.co.uk">www.cii.co.uk</a> |                   |                    |
| Pipkin   | Boardroom         | 22                 |
| Morgan Owen  | Boardroom         | 14                 |
| Ostler Suite   | Theatre/Reception | 80/100             |
| Great Hall   | Theatre/Reception | 200/300            |
| Court Room   | Theatre/Reception | 70/100             |
|  |                   |                    |

|   |                          |     |
|---|--------------------------|-----|
| <b>The City Conference Centre at The Institute of Marine Engineers</b>  |                          |     |
| 80 Coleman Street<br>London EC2R 5BJ<br>Telephone 020 7382 2626<br>Fax 020 7382 2670<br>Email <a href="mailto:info@cityconferencecentre.co.uk">info@cityconferencecentre.co.uk</a><br>Web site <a href="http://www.cityconferencecentre.co.uk">www.cityconferencecentre.co.uk</a> |                          |     |
| Parsons Room  | Theatre                  | 140 |
|   | Classroom                | 60  |
| Ocean Suite   | Dinner                   | 120 |
|   | Buffet/Reception         | 180 |
| Council Room  | Board Room               | 40  |
|   | Classroom                | 32  |
| Britannia   | Boardroom/Private Dining | 16  |

|   |            |  |
|---|------------|--|
| <b>City Temple Conference Centre</b>  |            |  |
| Holborn Viaduct<br>London EC1A 2DE<br>Telephone 020 7583 5532<br>Fax 020 7353 1083<br>Email <a href="mailto:city.temple@btconnect.com">city.temple@btconnect.com</a><br>Web site <a href="http://www.city-temple.net">www.city-temple.net</a> |            |  |
| Main church   | Conference | (450 fixed downstairs / 450 gallery) 900 |
| Lower Hall  | Reception  | 350                                      |
| Lecture Room 1  |            | 54                                       |
| Lecture Room 2  |            | 65                                       |
| Conference Room 1   | Theatre    | 100                                      |
|   | Reception  | 70                                       |
| Conference Room 2   | Theatre    | 15                                       |
|   | Conference | 12                                       |

| <b>Company Name &amp; Address / Rooms</b>  | <b>Room style</b> | <b>Capacity Available</b> |
|--|-------------------|---------------------------|
| <b>The City University Club</b><br>50 Cornhill<br>London EC3V 3PD<br>Telephone 020 7626 8571<br>Fax 020 7626 8572<br>Email secretary@cityuniversityclub.co.uk<br>Web site www.cityuniversityclub.co.uk |                   |                           |
| Smoking Room   | Theatre           | 100                       |
|  | Reception         | 120                       |
|  | Dance             | 100                       |
| Dining Room  |                   | 8 – 80                    |
| All club   |                   | 140                       |
| <b>Additional information</b>  |                   |                           |
| The City University Club is a traditional Victorian Club set on three floors. It is charming and tranquil and serves excellent cuisine prepared by Savoy trained chefs at a reasonable cost.           |                   |                           |

|  |              |     |
|--|--------------|-----|
| <b>The Gibson Hall</b><br>13 Bishopsgate<br>London EC2N 3BA<br>Telephone 020 7334 3983<br>Fax 020 7334 3981<br>Email sales@gibsonhall.com<br>Web site www.gibsonhall.com |              |     |
| The Gibson Hall  | Dinner       | 300 |
|  | Dinner/Dance | 280 |
|  | Reception    | 350 |
|  | Conference   | 350 |
| The Garden Room  | Dinner       | 100 |
|  | Reception    | 400 |
|  | Conference   | 350 |
| The Garden   | Dinner       | 150 |
|  | Reception    | 300 |

City of London

| <b>Company Name &amp; Address / Rooms</b>  | <b>Room style</b> | <b>Capacity Available</b> |
|--|-------------------|---------------------------|
| <b>Great Eastern Hotel</b>   |                   |                           |
| Liverpool Street<br>London EC2M 7QN<br>Telephone 020 7618 5623<br>Fax 020 7618 5619<br>Email sarahjlinek@great-eastern-hotel.co.uk<br>Web site www.great-eastern-hotel.co.uk |                   |                           |
| Great Eastern  | Dinner/Dance      | 200                       |
|  | Banquet           | 240                       |
|  | Cocktails         | 400                       |
|  | Theatre           | 300                       |
|  | Boardroom         | 55                        |
| Exchange   | Cocktails         | 50                        |
|  | Theatre           | 40                        |
|  | Boardroom         | 18                        |
| Atrium   | Cocktails         | 350                       |
| Chancery   | Banquet           | 48                        |
|  | Cocktails         | 60                        |
|  | Theatre           | 50                        |
|  | Boardroom         | 22                        |
| Bishopsgate  | Banquet           | 88                        |
|  | Dinner/Dance      | 80                        |
|  | Cocktails         | 140                       |
|  | Theatre           | 80                        |
|  | Boardroom         | 32                        |
| Moorgate   | Banquet           | 30                        |
|  | Cocktails         | 25                        |
|  | Theatre           | 40                        |
| Monument   | Banquet           | 10                        |
|  | Boardroom         | 10                        |
| Spitalfields   | Banquet           | 10                        |
| Leadenhall   | Banquet           | 10                        |
| Broadgate  | Banquet           | 14                        |
|  | Cocktails         | 25                        |
| Fenchurch  | Banquet           | 100                       |
|  | Cocktails         | 150                       |
|  | Theatre           | 88                        |
| Minories   | Banquet           | 55                        |
|  | Cocktails         | 80                        |
|  | Theatre           | 54                        |

| Company Name & Address  |            |       |        | Rooms & Names and Capacity Available |             |             |         |         |               |               |           |               |
|---|------------|-------|--------|--------------------------------------|-------------|-------------|---------|---------|---------------|---------------|-----------|---------------|
| <b>Grange City Hotel</b><br>8-14 Cooper's Row<br>London EC3N 2BQ<br>Tel: 0845 450 9900<br>Fax: +44 (0) 20 7863 3701<br>Email events@grangehotels.com<br>Web site www.grangehotels.com   |            |       |        |                                      |             |             |         |         |               |               |           |               |
| Rooms   | Dimensions |       |        | Conference Hall types and Capacities |             |             |         | CAB     |               |               | REC       | Natural Light |
|   | Length     | Width | Height | Theatre                              | Board -room | Class -room | U-shape | Cabaret | Lunch/ dinner | Dinner/ dance | Reception |               |
| Forum/Auditorium  | 24.5       | 15.2  | 5.2    | 600                                  | 200         | 300         | 180     | 260     | 320           | 280           | 800       | Yes           |
| Lion  | 11.5       | 15.2  | 5.2    | 300                                  | 100         | 150         | 90      | 130     | 160           | 150           | 400       | Yes           |
| Bell  | 11.5       | 15.2  | 5.2    | 300                                  | 100         | 150         | 90      | 130     | 160           | 150           | 400       | Yes           |
| Beauchamp   | 14.0       | 6.7   | 2.4    | 100                                  | 52          | 52          | 44      | 72      | 80            | 100           | 120       | Yes           |
| Flint   | 7.0        | 6.7   | 2.4    | 50                                   | 26          | 26          | 22      | 36      | 40            | 35            | 60        | Yes           |
| Bowyer  | 7.0        | 6.7   | 2.4    | 50                                   | 26          | 26          | 22      | 36      | 40            | 35            | 60        | Yes           |
| Wakefield   | 16.6       | 5.5   | 2.4    | 70                                   | 50          | 50          | 42      | 54      | 60            | 50            | 100       | No            |
| Devereux  | 3.1        | 5.5   | 2.4    | -                                    | 6           | -           | -       | -       | -             | -             | -         | No            |
| Martin  | 4.8        | 5.5   | 2.4    | 14                                   | 10          | 10          | 8       | 8       | 10            | -             | 20        | No            |
| Constable   | 4.8        | 5.5   | 2.4    | 14                                   | 10          | 10          | 8       | 8       | 10            | -             | 20        | No            |
| Develin   | 3.7        | 5.5   | 2.4    | 14                                   | 10          | 10          | 8       | 8       | 10            | -             | 20        | No            |
| Syndicates 1-7  |            |       |        | 35                                   | 20          | 12          | -       | 14      | 20            | -             | -         | Yes           |
| Presidential  |            |       |        | 50                                   | 20          | 30          | -       | 15      | 20            | -             | 40        | Yes           |
| <b>Additional information</b><br>All rooms are air conditioned. The Presidential room is on the twelfth floor with a view of the City and surrounds. The hotel also offers a fitness centre, swimming pool, beauty services, business facilities, and female friendly rooms, as well as restaurants and bars. |            |       |        |                                      |             |             |         |         |               |               |           |               |

| Company Name & Address / Rooms   | Room style    | Capacity Available |
|--|---------------|--------------------|
| <b>HMS Belfast</b><br>Morgans Lane<br>Off Tooley Street<br>London SE1 2JH<br>Telephone 020 7403 6246<br>Fax 020 7407 0708<br>Email hms.belfast@sodexho-uk.com<br>Web site www.iwm.org.uk |               |                    |
| Quarterdeck  | Dinner        | 350                |
| (Summer evenings only)   |               |                    |
| Admiral's Quarters   | Dinner/Lunch  | 20                 |
|  | Boardroom     | 20                 |
| Wardroom   | Reception     | 150                |
|  | Theatre style | 70                 |
|  | Banquet       | 50                 |
| The Gun Room   | Reception     | 120                |
|  | Theatre style | 60                 |
|  | Banquet       | 60                 |
| Ships Company  | Reception     | 240                |
| Dining Hall  | Theatre style | 144                |
|  | Banquet       |                    |

| Company Name & Address / Rooms   | Room style    | Capacity Available |
|--|---------------|--------------------|
| <b>HMS President</b><br>Near Blackfriars Bridge<br>Victoria Embankment<br>London EC4Y 0HJ<br>Telephone 020 7583 1918<br>Fax 020 7583 4577<br>Email enquiries@hmspresident.com<br>Web site www.hmspresident.com |               |                    |
| Drill Hall, Gun Room &   | Reception     | 250                |
| Quarterdeck  | Lunch/Dinner  | 200                |
|  | Dinner Dance  | 160                |
|  | Classroom     | 150                |
|  | Theatre style | 240                |
| Wardroom   | Reception     | 120                |
|  | Lunch/Dinner  | 60                 |
|  | Dinner/Dance  | 60                 |
|  | Classroom     | 25                 |
|  | Boardroom     | 30                 |

| <b>Honourable Artillery Company</b><br>Armoury House, City Road<br>London EC1Y 2BQ<br>Telephone 020 7382 1533<br>Fax 020 7382 1538<br>Email ndutton@hac.org.uk<br>Web site www.thehac.co.uk            |          |           |             |                |             |           |                |
|--|----------|-----------|-------------|----------------|-------------|-----------|----------------|
| HAC venue  | Theatre  | Boardroom | Seated meal | Dinner & Dance | Fork buffet | Reception | Civil ceremony |
| Prince Consort Rooms   | 80 – 600 | n/a       | 40 – 480    | 40 – 360       | 80 – 600    | 80 – 750  | tba            |
| Long Room  | 40 – 150 | n/a       | 40 – 172    | 40 – 130*      | 40 – 250    | 40 – 250  | 120            |
| Ante Room  | 10 – 50  | 8 – 20    | 8 – 40      | n/a            | 10 – 60     | 10 – 60   | 60             |
| Queen's Room   | 10 – 50  | 8 – 20    | 8 – 40      | n/a            | 10 – 60     | 10 – 60   | 60             |
| Court Room   | 10 – 30  | 6 – 12    | n/a         | n/a            | n/a         | n/a       | n/a            |
| Medal Room   | 10 – 45  | 8 – 24    | 8 – 30      | n/a            | 10 – 50     | 10 – 50   |                |
| Library & Boardroom  | n/a      | 5 – 12    | 2 – 12      | 2 – 12         | 5 – 20      | 5 – 20    | tba            |
| June temporary structure   | 2000     | n/a       | 1800        | 1700           | 2500        | 3000      | N/A            |
| July temporary structure   | 700      | n/a       | 648         | 600            | 1200        | 1400      | n/a            |
| December temporary structure   | 1800     | n/a       | 1500        | 1200           | 2000        | 2400      | n/a            |
| December temporary structure small   | 500      | n/a       | 450         | 400            | 600         | 650       | n/a            |
| <b>Additional information:</b> The HAC has a six acre garden which can be hired for sports events.<br>* Larger numbers are possible if dancing is in a separate area or tables are moved after dinner. |          |           |             |                |             |           |                |

| Company Name & Address  |                |      | Rooms & Names and Capacity Available |      |            |      |            |      |            |      |
|---|----------------|------|--------------------------------------|------|------------|------|------------|------|------------|------|
| <b>HQS Wellington</b><br>Victoria Embankment<br>Temple Stairs<br>London WC2R 2PN<br>Telephone 020 7653 6666<br>Fax 020 7653 6653<br>Email lara@venuescb.co.uk<br>Web site www.venues.cb.co.uk |                |      |                                      |      |            |      |            |      |            |      |
| HQS Wellington  | Committee Room |      | Quarter Deck                         |      | Model Room |      | Court Room |      | Whole ship |      |
|   | Max            | Comf | Max                                  | Comf | Max        | Comf | Max        | Comf | Max        | Comf |
| Theatre Style no av   | 25             | 20   |                                      |      | 40         | 30   | 180        | 150  |            |      |
| Theatre Style front projection  | 20             | 15   |                                      |      | 36         | 36   | 160        | 130  |            |      |
| Theatre Style back projection   |                |      |                                      |      |            |      | 110        | 90   |            |      |
| Theatre Style (buffet back of room)   |                |      |                                      |      | 30         | 30   | 80         | 80   |            |      |
| E shape no av   |                |      |                                      |      | 28         |      | 130        | 122  |            |      |
| E shape front projection  |                |      |                                      |      |            |      | 112        | 101  |            |      |
| E shape back projection   |                |      |                                      |      |            |      | 94         | 83   |            |      |
| Classroom no av   |                |      |                                      |      | 18         |      | 66         |      |            |      |
| Classroom front projection  |                |      |                                      |      | 18         |      | 60         |      |            |      |
| Classroom back projection   |                |      |                                      |      |            |      | 40         |      |            |      |
| Boardroom   | 20             | 14   |                                      |      | 16         | 14   | 42         | 38   |            |      |
| Cabaret style   |                |      |                                      |      | 30         | 24   | 90         | 60   |            |      |
| Cabaret style with av   |                |      |                                      |      | 20         | 16   | 80         | 60   |            |      |
| U shape   |                |      |                                      |      | 36         | 24   | 85         | 77   |            |      |
| U shape front projection  |                |      |                                      |      | 36         | 24   | 85         | 77   |            |      |
| U shape back projection   |                |      |                                      |      |            |      | 69         | 61   |            |      |
| Individual tables   |                |      | 50                                   | 40   | 30         | 24   | 150        | 120  |            |      |
| Round tables  |                |      | 75                                   | 50   | 42         | 24   | 150        | 110  | 250        | 180  |
| Finger buffet   | 50             | 40   | 180-222                              |      | 120        | 80   | 180        | 160  |            |      |
| Fork buffet   | 50             | 40   | 160-180                              |      | 110        | 80   | 160        | 180  | 180        | 160  |
| Dinner / dance  |                |      |                                      |      |            |      | 150        | 108  |            |      |
| Lunch / dinner  | 14             | 12   | 50                                   | 40   | 30         | 24   | 150        | 122  | 180        | 150  |

| Company Name & Address / Rooms   | Room style | Capacity Available |
|--|------------|--------------------|
| <b>Inner Temple</b><br>13 Crown Office Row<br>London EC4Y 7HL<br>Telephone 020 7797 8233<br>Email catering@innertemple.org.uk<br>Web site www.innertemple.org.uk |            |                    |
|  | Dinner     | 230                |
|  | Reception  | 600                |

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|--|-----------|-----|
| <b>London Chamber of Commerce</b><br>33 Queen Street<br>London EC4R 1AP<br>Telephone 020 7248 4444<br>Fax 020 7489 0391<br>Email elsie@londonchamber.co.uk<br>Web site www.londonchamber.co.uk |           |     |
| Vintry Suite   | Theatre   | 140 |
|  | Dinner    | 100 |
| Thames Suite   | Theatre   | 55  |
| Presidents Room  | Boardroom | 55  |
| Southwark Room   | Theatre   | 60  |
| For conference bookings call 020 7203 1878   |           |     |

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|---|--|--|
| <b>London Guildhall University</b><br>133 Whitechapel High Street<br>London E1 7QA<br>Telephone 020 7320 1000<br>Web site www.londonmet.ac.uk   |  |  |
| Lecture facilities and Meeting Rooms<br>Buildings available for use:<br>84 Moorgate<br>Jewry Street<br>Calcutta House<br>100 Minorities<br>41 Commercial Road<br>These sites include:<br>Tiered lecture theatres (capacity 50 – 220), classrooms (20 – 90), computer suites (15 – 35), and seminar/board rooms seating 20 – 35. Most rooms have whiteboard / OHP as standard, and TV/Video, PC/data projection can normally be provided as required. Some rooms have induction loop fitted and all rooms are wheelchair accessible. |  |  |

| Company Name & Address / Rooms   | Room style | Capacity Available |
|--|------------|--------------------|
| <b>Mermaid Conference and Events Centre</b>  |            |                    |
| Puddle Dock<br>Blackfriars<br>London EC4V 3DB<br>Telephone 020 7236 1919<br>Fax 020 7236 1819<br>Email <a href="mailto:lucy@the-mermaid.co.uk">lucy@the-mermaid.co.uk</a><br>Web site <a href="http://www.the-mermaid.co.uk">www.the-mermaid.co.uk</a>   |            |                    |
| Auditorium   | Meeting    | 600                |
|  | Dinner     | 220                |
|  | Reception  | 600                |
| Stage  | Meeting    | 200                |
|  | Dinner     | 220                |
|  | Reception  | 600                |
| Bridge Bar   | Meeting    | 45                 |
|  | Reception  | 300                |
| Foyer  | Reception  | 300                |
| Gallery  | Reception  | 150                |
| Blackfriars Room   | Meeting    | 60                 |
|  | Dinner     | 150                |
|  | Reception  | 450                |
| River Room   | Meeting    | 50                 |
|  | Dinner     | 80                 |
|  | Reception  | 150                |
| Studio   | Meeting    | 90                 |
|  | Reception  | 120                |
| Bailey Room  | Meeting    | 70                 |
|  | Reception  | 100                |
| Wright Room  | Meeting    | 70                 |
|  | Reception  | 100                |
| Boardroom  | Meeting    | 14                 |
| Clifford Room  |            | 200                |
| <b>Additional information:</b>   |            |                    |
| <p>The Auditorium, which is the heart of the Mermaid, has undergone a total refurbishment. With raked seating the venue is well suited for events for 150-600 people. With imposing views across the Thames of the Tate Modern, the Millennium Bridge, the river and Blackfriars, the rooms have a delightful atmosphere and are perfect for drinks receptions, informal dinners and parties. All smaller meeting rooms have natural daylight and are fully air-conditioned. Special facilities: the stage can accommodate anything from basic to elaborately designed sets with a built-in revolve, street access, full lighting and sound and audiovisual support. The venue can offer state-of-the-art audiovisual equipment, computer and technical equipment, air conditioning, ISDN and analogue telephone lines as well as connectivity of data, telephone, audio and visual.</p> |            |                    |

| Company Name & Address / Rooms   | Room style      | Capacity Available |
|--|-----------------|--------------------|
| <b>Museum of London</b>  |                 |                    |
| London Wall<br>London EC2Y 5HN<br>Telephone 020 7814 5613 (direct line)<br>Email info@museumoflondon.org.uk<br>Web site www.museumoflondon.org.uk                                |                 |                    |
| Eighteenth Century Gallery   | Reception       | 100                |
|  | Dinner          | 60                 |
| Roman Gallery  | Reception       | 150                |
|  | Reception       | 150                |
|  | Dinner          | 40                 |
| Lord Mayor's Coach Gallery   | Reception       | 250                |
|  | Dinner          | 100                |
| World City Gallery   | Reception       | 350                |
| Garden Court   | Reception       | 100                |
| Lecture Theatre  | Conferences etc | 270                |
| Board Room   | Reception       | 27                 |
| <b>Additional information</b>  |                 |                    |
| Some of the galleries can be combined for larger receptions and dinners.<br><b>NB</b> The lecture theatre will be shut for refurbishment from February 2007 until December 2007. |                 |                    |

|  |                |     |
|--|----------------|-----|
| <b>Red Rose City</b>   |                |     |
| 37 Crutched Friars<br>Off Hart Street<br>London EC3N 2AE<br>Telephone 020 7702 9739<br>Fax 020 7680 9654<br>Web site www.redrosecity.co.uk |                |     |
|  | Dinner         | 200 |
|  | Dinner/Dance   | 150 |
|  | Buffet/Dance   | 160 |
|  | Cocktail Party | 300 |

|   |            |    |
|---|------------|----|
| <b>Snow Hill Police Station</b>   |            |    |
| 5 Snow Hill,<br>London EC1A 2DP<br>Telephone 020 7601 2405<br>Fax 020 7601 2467<br>Email raymond.stockinger@city-of-london.police.uk<br>Web site www.cityoflondon.police.uk |            |    |
| Charles Thain Hall  | Conference | 40 |
|   | Theatre    | 70 |
| Conference room   | Conference | 12 |

| Company Name & Address / Rooms  | Room style | Capacity Available |
|---|------------|--------------------|
| <b>St Bride Foundation Institute</b>  |            |                    |
| Bride Lane<br>London EC4Y 8EQ<br>Telephone 020 7353 3331<br>Fax 020 7353 1547<br>Email info@stbrideinstitute.org<br>Web site www.stbrideinstitute.org |            |                    |
| Bridewell Hall  |            | 175                |
| Farringdon Hall   |            | 70                 |
| Salisbury   |            | 25                 |

|   |                  |        |
|---|------------------|--------|
| <b>Trinity House</b>  |                  |        |
| Trinity Square<br>Tower Hill<br>London EC3N 4DH<br>Telephone 020 7481 6931<br>Fax 020 7702 4983<br>Email edgar.king@thls.org<br>Web site www.trinityhouse.co.uk |                  |        |
|   | Reception        | 10-120 |
|   | Lunch            | 10-120 |
|   | Dinner           | 10-120 |
|   | Dinner Dance     | 20-120 |
|   | Weddings         | 20-120 |
|   | Meetings         | 10-120 |
|   | Exhibition space | Yes    |
|   | Disabled space   | Yes    |

|  |  |  |
|--|--|--|
| <b>Additional information</b>  |  |  |
| <p>Trinity House, designed by Samuel Wyatt and built in 1796, has a unique suite of elegant rooms in a tranquil City location overlooking Trinity Square and the Tower of London. Trinity House originated from a Guild of Pilots in Deptford in the 14<sup>th</sup> century, operating lighthouses from 1566, and moving into the City in 1660, and finally onto Tower Hill in 1796. The present house was rebuilt in 1953. It has five rooms in a versatile townhouse environment. Shipwright's models, royal paintings, a fine painted ceiling and unique carpet along with The Bell from the Royal Yacht Britannia assure a very maritime atmosphere. The House is suitable for luncheons, dinner parties, board meetings, training courses, and cocktail receptions for up to 120 guests. The flexibility of the House accommodates its guests in elegant comfort. The rooms are air conditioned and south facing ensuring lots of natural light. The entrance is 70 metres from Tower Hill tube station. There is a list of well respected caterers and service providers that know and enjoy operation within the House. Trinity House is registered for civil marriages.</p> |  |  |

|   |  |          |
|---|--|----------|
| <b>Williamsons Tavern</b>   |  |          |
| 1 Groveland Court, Bow Lane<br>London EC4M 9EH<br>Telephone 020 7248 5750 |  |          |
| Marthes   |  | 80       |
| Tavern  |  | 80 – 100 |
| Library   |  | 200      |

City of London

| Company Name & Address / Rooms  | Room style      | Capacity Available |
|---|-----------------|--------------------|
| <b>Guildhall</b><br>Remembrancer's Department<br>City of London<br>PO Box 270<br>Guildhall<br>London EC2P 2EJ<br>Telephone 020 7332 1462<br>Web site <a href="http://www.cityoflondon.gov.uk">www.cityoflondon.gov.uk</a> |                 |                    |
| Great Hall  | Meetings        | 864                |
|   | Luncheon/Dinner | 704                |
|   | Receptions      | 900                |
| East Crypt  | Meetings        | 150                |
|   | Luncheon/Dinner | 200                |
|   | Receptions      | 250                |
| West Crypt  | Meetings        | 100                |
|   | Luncheon/Dinner | 180                |
|   | Receptions      | 250                |
| Livery Hall   | Meetings        | 250                |
|   | Luncheon/Dinner | 200                |
|   | Receptions      | 250                |
| Old Library   | Meetings        | 400                |
|   | Luncheon/Dinner | 300                |
|   | Receptions      | 600                |

|   |           |     |
|---|-----------|-----|
| <b>Apothecaries</b><br>The Hall<br>Blackfriars Lane<br>London EC4V 6EJ<br>Telephone 020 7236 1180<br>Fax 020 7329 3177<br>Web site <a href="http://www.apothecaries.org.uk">www.apothecaries.org.uk</a> |           |     |
| Great Hall  | Theatre   | 120 |
|   | Dinner    | 130 |
| Court Room  | Reception | 65  |
| Parlour   | Theatre   | 40  |

|  |               |     |
|--|---------------|-----|
| <b>Armourers and Brasiers</b><br>The Hall<br>81 Coleman Street<br>London EC2R 5BJ<br>Telephone 020 7606 1199<br>Fax 020 7606 7481<br>Email <a href="mailto:info@armourersandbrasiers.co.uk">info@armourersandbrasiers.co.uk</a><br>Web site <a href="http://www.armourersandbrasiers.co.uk">www.armourersandbrasiers.co.uk</a> |               |     |
| Drawing Room   | Theatre       | 70  |
| Court Room   | Board meeting | 20  |
| Livery Dining Room   | Theatre       | 125 |
|  | Dinner        | 100 |
|  | Reception     | 125 |

City of London

| Company Name & Address / Rooms   | Room style | Capacity Available |
|--|------------|--------------------|
| <b>Barbers</b>   |            |                    |
| Barber-Surgeon's Hall<br>Monkwell Square<br>Wood Street<br>London EC2Y 5BL<br>Telephone 020 7653 6666 (bookings)<br>Fax 020 7653 6653<br>Web site www.cbvs.co.uk |            |                    |
| Great Hall   | Theatre    | 100                |
|  | Dinner     | 120                |
|  | Reception  | 250                |
| Courtroom  | Boardroom  | 25                 |

|  |           |     |
|--|-----------|-----|
| <b>Brewers</b>   |           |     |
| The Hall<br>Aldermanbury Square<br>London EC2V 7HR<br>Telephone 020 7606 1301<br>Fax 020 7796 3557<br>Web site www.brewershall.co.uk |           |     |
| (3) Committee Rooms  | Boardroom | 10  |
| Court Room   | Boardroom | 22  |
| Hall   | Theatre   | 80  |
|  | Dinner    | 75  |
|  | Reception | 250 |

|   |           |     |
|---|-----------|-----|
| <b>Butchers</b>   |           |     |
| The Hall<br>87 Bartholomew Close<br>London EC1A 7EB<br>Telephone 020 7653 6666 (bookings)<br>Fax 020 7653 6653<br>Web site www.cbvs.co.uk |           |     |
| Great Hall  | Theatre   | 100 |
|   | Dinner    | 160 |
|   | Reception | 250 |
| Court Room  | Theatre   | 70  |
|   | Dinner    | 40  |
|   | reception | 150 |

|   |           |         |
|---|-----------|---------|
| <b>Carpenters</b>   |           |         |
| The Hall<br>1 Throgmorton Avenue<br>London EC2N 2JJ<br>Telephone 020 7382 1670<br>Fax 020 7382 1683<br>Email info@carpentersco.com<br>Web site www.thecarpenterscompany.co.uk |           |         |
| Livery  | Theatre   | 200/240 |
|   | Dinner    | 235     |
|   | Reception | 350     |
| Court Room  | Theatre   | 60      |
|   | Dinner    | 40      |
| Court Luncheon Room   | Theatre   | 36      |

City of London

| Company Name & Address / Rooms   | Room style | Capacity Available |
|--|------------|--------------------|
| <b>Clothworkers</b><br>The Hall<br>Dunster Court<br>Mincing Lane<br>London EC3R 7AH<br>Telephone 020 7623 7041<br>Fax 020 7397 0107<br>Email enquiries@clothworkers.co.uk<br>Web site www.clothworkers.co.uk |            |                    |
| Livery Hall  | Theatre    | 220                |
|  | Dinner     | 220                |
|  | Reception  | 220                |
| Library Room   | Meetings   | 20                 |

|  |            |    |
|--|------------|----|
| <b>Coopers</b><br>Coopers' Hall<br>13 Devonshire Square<br>London, EC2M 4TH<br>Telephone 020 7247 9577<br>Fax 020 7377 8061<br>Email clerk@coopers-hall.co.uk<br>Web site www.coopers-hall.co.uk |            |    |
| Court Room   | Board Room | 20 |
|  | Theatre    | 25 |
|  | Reception  | 35 |
| Dining Room  | Dinner     | 34 |
|  | Reception  | 50 |
|  | Theatre    | 40 |
| Museum   | Reception  | 40 |

|   |                |     |
|---|----------------|-----|
| <b>Cutlers</b><br>Cutlers' Hall<br>Warwick Lane<br>London EC4M 7BR<br>Telephone 020 7248 1866 (Beadle)<br>Fax 020 7248 8426<br>Email beadle@cutlerslondon.co.uk<br>Web site www.cutlerslondon.co.uk |                |     |
| Livery Hall   | Theatre        | 80  |
|   | Lunch / Dinner | 120 |
|   | Reception      | 180 |
| Court Room  | Theatre        | 40  |
|   | Lunch / Dinner | 30  |
|   | Reception      | 80  |
|   | Meeting        | 30  |
| Committee Room  | Meetings       | 12  |
| <b>NB</b> Restrictions apply. All applications have to be approved by the Court.  |                |     |

| Company Name & Address / Rooms  | Room style  | Capacity Available |
|---|---|--------------------|
| <b>Drapers</b>  |   |                    |
| The Hall<br>Throgmorton Street<br>London EC2N 2DQ<br>Telephone 020 7448 1304<br>Fax 020 7448 1307<br>Email jfreestone@thedrapers.co.uk<br>Web site www.thedrapers.co.uk |   |                    |
| Livery Hall   | Dinner  | 270                |
|   | Reception   | 400                |
|   | Theatre   | 375                |
|   | (rear projection)   | 260                |
| Court Dining Room   | Reception   | 150                |
|   | Dinner  | 96                 |
| Court Room  | Reception   | 140                |
|   | Dinner  | 84                 |
| Drawing Room  | Unavailable for food<br>Reception with Champagne/Sparkling/White wine | 140                |

|   |        |    |
|---|--------|----|
| <b>Dyers</b>  |        |    |
| The Hall<br>11-13 Dowgate Hill<br>London EC4R 2ST<br>Telephone 020 7236 7197<br>Fax 020 7248 0774<br>Email dyerscompany@bepl.co.uk<br>Web site www.dyerscompany.co.uk |        |    |
| Hall  | Dinner | 57 |
| Committee Room  | Dinner | 28 |

|   |           |     |
|---|-----------|-----|
| <b>Farmers &amp; Fletchers</b>  |           |     |
| The Hall<br>3 Cloth Street<br>London EC1A 7LD<br>Telephone 020 7653 6666 (bookings)<br>Fax 020 7653 6653<br>Web site www.cbvs.co.uk |           |     |
| Livery Hall (Front projection)  | Theatre   | 100 |
| (Back Projection)   | Theatre   | 80  |
|   | Dinner    | 120 |
|   | Reception | 150 |
| Court Room  | Meetings  | 10  |

|   |           |     |
|---|-----------|-----|
| <b>Fishmongers</b>  |           |     |
| The Hall<br>London Bridge<br>London EC4R 9EL<br>Telephone 020 7626 3531<br>Fax 020 7929 1389<br>Web site www.fishhall.co.uk |           |     |
|   | Theatre   | 300 |
|   | Dinner    | 180 |
|   | Reception | 450 |
| <b>NB</b> Not for commercial use. An application to hold an event is vetted by the Members.                                 |           |     |

City of London

| <b>Company Name &amp; Address / Rooms</b>   | <b>Room style</b> | <b>Capacity Available</b> |
|---|-------------------|---------------------------|
| <b>Founders</b>   |                   |                           |
| The Hall<br>1 Cloth Fair<br>London EC1A 7HT<br>Telephone 020 7653 6666 (bookings)<br>Fax 020 7653 6653<br>Web site <a href="http://www.cbvs.co.uk">www.cbvs.co.uk</a> |                   |                           |
| Livery Hall (Front Projection)  | Theatre           | 70                        |
| (Back Projection)   | Theatre           | 50                        |
|   | Dinner            | 72                        |
|   | Reception         | 80                        |
| Parlour   | Theatre           | 25                        |
|   | Dinner            | 18                        |
|   | Reception         | 35                        |
| Masters and Clerks Room   | Theatre           | 15                        |
|   | Dinner            | 14                        |
|   | Reception         | 20                        |

|  |               |       |
|--|---------------|-------|
| <b>Glaziers Hall</b>   |               |       |
| 9 Montague Close<br>London Bridge<br>London SE1 9DD<br>Telephone 020 7403 3300<br>Fax 020 7407 6036<br>Email <a href="mailto:sales@glaziershall.co.uk">sales@glaziershall.co.uk</a><br>Web site <a href="http://www.glaziershall.co.uk">www.glaziershall.co.uk</a> |               |       |
| Banqueting Hall  | Theatre       | 260   |
|  | Dinner        | 250   |
|  | Classroom     | 84    |
|  | Cabaret       | 126   |
|  | Dinner/Dance  | 180   |
|  | Reception     | 500   |
| Court Room   | Theatre       | 154   |
|  | Dinner        | 140   |
|  | Classroom     | 54    |
|  | Cabaret       | 56    |
| River Room   | Theatre       | 140   |
|  | Dinner        | 120   |
|  | Classroom     | 63    |
|  | Cabaret       | 70    |
| Library  | Theatre       | 60    |
|  | Classroom     | 28    |
|  | Cabaret       | 28    |
|  | Dinner        | 40    |
| Masters Room   | Board Meeting | 18-20 |
| Whole venue  | Reception     | 700   |

| <b>Company Name &amp; Address / Rooms</b>   | <b>Room style</b> | <b>Capacity Available</b> |
|---|-------------------|---------------------------|
| <b>Goldsmiths</b><br>The Hall<br>Foster Lane<br>London EC2V 6BN<br>Telephone 020 7606 7010<br>Fax 020 7606 1511<br>Email theclerk@thegoldsmiths.co.uk<br>Web site www.thegoldsmiths.co.uk |                   |                           |
| Livery Hall   | Theatre           | 200                       |
|   | Dinner            | 208                       |
|   | Reception         | 500                       |
| Drawing Room  | Theatre           | 312                       |
|   | Reception         | 250                       |
| Exhibition  | Theatre           | 100                       |
|   | Dinner            | 70                        |
|   | Reception         | 150                       |
| Luncheon Room   | Dinner            | 50                        |

|   |           |     |
|---|-----------|-----|
| <b>Grocers</b><br>The Hall<br>Princes Street<br>London EC2R 8AD<br>Telephone 020 7606 3113<br>Fax 020 7600 6128<br>Email sara@grocershall.co.uk<br>Web site www.grocershall.co.uk |           |     |
| Livery Hall   | Theatre   | 160 |
|   | Round     | 130 |
|   | Dinner    | 160 |
|   | Reception | 250 |
| Piper Room  | Theatre   | 100 |
|   | Dinner    | 100 |
|   | Reception | 150 |

| Company Name & Address  |                      |      | Rooms & Names |      |                   |      | Capacity Available |      |               |      |                |      |    |
|---|----------------------|------|---------------|------|-------------------|------|--------------------|------|---------------|------|----------------|------|----|
| <b>Haberdashers</b><br>Haberdashers Hall<br>18 West Smithfield<br>London EC1A 9HQ<br>Telephone 020 7653 6666 (bookings)<br>Fax 020 7653 6653<br>Web site www.cbvs.co.uk |                      |      |               |      |                   |      |                    |      |               |      |                |      |    |
|   | Courtyard & Orangery |      | Livery Hall   |      | Reception Gallery |      | Court Room         |      | Luncheon Room |      | Committee Room |      |    |
|   | Max                  | Comf | Max.          | Comf | Max.              | Comf | Max.               | Comf | Max.          | Comf | Max.           | Comf |    |
| Theatre style no av   |                      |      | 225           | 196  |                   | 75   |                    | 70   |               |      |                |      |    |
| Theatre style front projection  |                      |      | 200           | 180  |                   | 75   |                    | 70   |               |      |                |      |    |
| Theatre style back projection   |                      |      | 150           | 140  |                   |      |                    |      |               |      |                |      |    |
| Theatre style front projection (buffet in back of room)   |                      |      | 90            | 84   |                   |      |                    |      |               |      |                |      |    |
| Single file tables  |                      |      | 210           | 200  |                   |      |                    |      |               |      |                |      |    |
| E shape no av   |                      |      | 176           | 164  |                   | 74   |                    | 68   |               |      |                |      |    |
| E shape front projection  |                      |      | 137           | 125  |                   |      |                    |      |               |      |                |      |    |
| E shape back projection   |                      |      | 101           | 90   |                   |      |                    |      |               |      |                |      |    |
| Classroom no av   |                      |      | 108           | 96   |                   | 48   |                    | 48   |               |      |                |      |    |
| Classroom front projection  |                      |      | 96            | 84   |                   | 48   |                    | 48   |               |      |                |      |    |
| Classroom back projection   |                      |      | 72            | 60   |                   |      |                    |      |               |      |                |      |    |
| Boardroom no av   |                      |      | 60            | 55   |                   |      | 30                 | 28   | 18            | 16   | 18             | 16   |    |
| Boardroom front projection  |                      |      | 50            | 46   |                   |      | 22                 | 20   | 17            | 16   | 17             | 16   |    |
| Boardroom back projection   |                      |      | 44            | 40   |                   |      |                    |      |               |      |                |      |    |
| Cabaret style front projection  |                      |      | 84            | 72   |                   |      | 48                 | 48   |               |      |                |      |    |
| Cabaret style back projection   |                      |      | 63            | 54   |                   |      |                    |      |               |      |                |      |    |
| U shape no av   |                      |      | 121           | 113  |                   |      | 55                 | 51   |               |      |                |      |    |
| U shape front projection  |                      |      | 103           | 91   |                   |      | 50                 | 46   |               |      |                |      |    |
| U shape back projection   |                      |      | 72            | 67   |                   |      |                    |      |               |      |                |      |    |
| Individual tables   |                      |      | 120           | 112  |                   |      | 64                 | 64   |               |      |                |      |    |
| Round tables  |                      |      | 120           | 112  |                   |      | 64                 | 64   |               |      |                |      |    |
| Finger buffet/reception   | 350                  | 200  | 300           | 250  | 180               | 180  |                    | 75   | 70            |      |                | 30   | 25 |
| Lunch / dinner  |                      |      | 210           | 200  |                   |      | 74                 | 68   | 18            | 16   | 18             |      | 16 |
| Fork buffet   |                      |      | 200           | 180  |                   |      | 80                 | 55   |               |      |                | 25   | 20 |
| Dinner dance  | No dancing allowed   |      |               |      |                   |      |                    |      |               |      |                |      |    |

| <b>Company Name &amp; Address / Rooms</b>  | <b>Room style</b> | <b>Capacity Available</b> |
|--|-------------------|---------------------------|
| <b>Innholders</b>  |                   |                           |
| The Hall<br>30 College Street<br>Dowgate Hill<br>London EC4R QRH<br>Telephone 020 7236 6703<br>Fax 020 7236 0059<br>Email mail@innholders.co.uk<br>Web site www.innholders.co.uk |                   |                           |
| Main Hall  | Theatre           | 100                       |
|  | Dinner            | 90                        |
|  | Reception         | 250                       |
| Small dining room  | Dinner            | 26                        |
| Court room   | Meeting           | 30                        |

|  |           |     |
|--|-----------|-----|
| <b>Ironmongers</b>   |           |     |
| The Hall<br>Barbican<br>London EC2Y 8AA<br>Telephone 020 7776 2300<br>Fax 020 7600 3519<br>Email hallmanager@ironhall.co.uk<br>Web site www.ironhall.co.uk |           |     |
| Banqueting Hall  | Theatre   | 140 |
|  | Dinner    | 168 |
|  | Reception | 250 |
| Drawing Room   | Reception | 100 |
| Luncheon Room  | Dinner    | 50  |
|  | Reception | 80  |
| Court Room   | Theatre   | 80  |

|   |           |     |
|---|-----------|-----|
| <b>Master Mariners</b>  |           |     |
| HQS Wellington<br>Temple Stairs<br>Victoria Embankment<br>London EC2R 2PN<br>Telephone 020 7836 8179<br>Fax 020 7240 3082<br>Email info@hcmm.org.uk<br>Web site www.hcmm.org.uk |           |     |
| Court Room  | Dinner    | 120 |
| Model   | Dinner    | 20  |
| Quarterdeck (during Summer)   | Reception | 50  |

| Company Name & Address / Rooms   | Room style | Capacity Available |
|--|------------|--------------------|
| <b>Merchant Taylors</b>  |            |                    |
| The Hall<br>30 Threadneedle Street<br>London EC2R 8AR<br>Telephone 020 7450 4445<br>Fax 020 7450 4455<br>Web site <a href="http://www.merchanttaylors.co.uk">www.merchanttaylors.co.uk</a> |            |                    |
| Great Hall   | Theatre    | 350                |
|  | Dinner     | 290                |
|  | Reception  | 500                |
| Library  | Theatre    | 25                 |
|  | Dinner     | 20                 |
|  | Reception  | 50                 |
| Parlour  | Theatre    | 130                |
|  | Horseshoe  | 60                 |
|  | Round      | 80                 |
| Drawing Room   | Reception  | 180                |
| Cloister   | Reception  | 150                |
| Committee Room   | Meeting    | 40                 |

|   |           |     |
|---|-----------|-----|
| <b>Painter Stainers</b>   |           |     |
| The Hall<br>9 Little Trinity Lane<br>London EC4V 2AD<br>Telephone 020 7329 8484<br>Fax 020 7329 0806<br>Web site <a href="http://www.painters-hall.co.uk">www.painters-hall.co.uk</a> |           |     |
| Livery Hall (front projection)  | Theatre   | 200 |
| Livery Hall (back projection)   | Theatre   | 140 |
|   | Dinner    | 200 |
|   | Reception | 250 |
| Court Room (front projection)   | Theatre   | 80  |
| Court Room (back projection)  | Theatre   | 50  |
|   | Dinner    | 80  |
|   | Reception | 150 |
| Board Room  | Dinner    | 14  |

|  |           |     |
|--|-----------|-----|
| <b>Pewterers' Hall</b>   |           |     |
| Oat Lane<br>London EC2V 7DE<br>Telephone 020 7606 9363<br>Fax 020 7600 3896<br>Email <a href="mailto:beadle@pewterers.org.uk">beadle@pewterers.org.uk</a><br>Web site <a href="http://www.pewterers.org.uk">www.pewterers.org.uk</a> |           |     |
| Court Room   | Reception | 130 |
|  | Theatre   | 90  |
| Livery Room  | Reception | 130 |
|  | Dining    | 90  |

| Company Name & Address / Rooms   |            | Room style  |             |           |
|--|------------|-------------|-------------|-----------|
| <b>Plasterers' Hall</b><br>1 London Wall<br>London EC2Y 5JU<br>Telephone 020 7796 9333<br>Fax 020 7796 9444<br>Email <a href="mailto:events@plasterershall.com">events@plasterershall.com</a><br>Web site <a href="http://www.plasterershall.com">www.plasterershall.com</a> |            |             |             |           |
|  | Great Hall | Livery Hall | Humber Room | Mott Room |
| Theatre  | 440        | 110         | 40          | 20        |
| Classroom  | 120        | 50          | -           | -         |
| Boardroom  | -          | 40          | 20          | 12        |
| U-shape  | -          | -           | -           | -         |
| Lunch/Dinner (Spring)  | 360        | 80          | 25          | 10        |
| Dinner Dance   | 250        | -           | -           | -         |
| Reception  | 500        | 150         | 60          | 30        |
| Cabaret  | 250        | -           | -           | -         |
| <b>Additional information</b> For dimensions, access and technical information please email your query to the address above.   |            |             |             |           |

|   |           |     |
|---|-----------|-----|
| <b>Saddlers</b><br>The Hall<br>40 Gutter Lane<br>London EC2V 6BR<br>Telephone 020 7726 8661<br>Fax 020 7600 0386<br>Email <a href="mailto:hallmanager@saddlersco.co.uk">hallmanager@saddlersco.co.uk</a><br>Web site <a href="http://www.saddlersco.co.uk">www.saddlersco.co.uk</a> |           |     |
| Great Hall  | Theatre   | 150 |
|   | Dinner    | 139 |
|   | Reception | 250 |
| Front Rooms   | Dinner    | 32  |

|   |                    |     |
|---|--------------------|-----|
| <b>Salters' Hall</b><br>4 Fore Street<br>London EC2Y 5DE<br>Telephone 020 7588 5216<br>Fax 020 7638 3679<br>Email <a href="mailto:info@salters.co.uk">info@salters.co.uk</a><br>Web site <a href="http://www.saltershall.co.uk">www.saltershall.co.uk</a> |                    |     |
| Main Hall   | Banquets/Luncheons | 120 |
| Court Room  | Conferences        | 70  |
|   | Dining             | 30  |
| <b>Additional information</b> Rooms can be joined for large conferences   |                    | 200 |

| <b>Company Name &amp; Address / Rooms</b>   | <b>Room style</b> | <b>Capacity Available</b> |
|---|-------------------|---------------------------|
| <b>S. B. Lady Daphne</b><br>West Dock<br>St Katharine's Dock<br>London E1W 1LA<br><b>Managing Agent:</b> Nymph Limited<br>c/o Z/Yen Limited, 5-7 St Helen's Place<br>London EC3A 6AU<br>Email <a href="mailto:emainelli@lady-daphne.co.uk">emainelli@lady-daphne.co.uk</a><br>Web site <a href="http://www.lady-daphne.co.uk">www.lady-daphne.co.uk</a> |                   |                           |
| Sailing charter   |                   | 54                        |
| Static event  |                   |                           |
|   | Sit down dinner   | 35                        |
|   | Buffet            | 60                        |
|   | Reception         | 100                       |

|  |           |     |
|--|-----------|-----|
| <b>Skinner's Hall</b><br>8 Dowgate Hill<br>London EC2R 2SP<br>Telephone 020 7213 0553<br>Email <a href="mailto:sales@skinnershall.co.uk">sales@skinnershall.co.uk</a><br>Web site <a href="http://www.skinnershall.co.uk">www.skinnershall.co.uk</a> |           |     |
| Banqueting Hall  | Theatre   | 150 |
|  | Dinner    | 170 |
|  | Reception | 300 |
| Old Court Room   | Dinner    | 50  |

|   |           |     |
|---|-----------|-----|
| <b>Stationers &amp; Newspaper Makers</b><br>Stationers Hall<br>Ave Maria Lane<br>Ludgate Hill<br>London EC4M 7DD<br>Telephone 020 7246 0999<br>Fax 020 7489 1975<br>Email <a href="mailto:marketing@stationers.org">marketing@stationers.org</a><br>Web site <a href="http://www.stationers.org">www.stationers.org</a> |           |     |
| Livery Hall   | Theatre   | 196 |
|   | Dinner    | 205 |
|   | Reception | 400 |
| Stock Room  | Dinner    | 45  |
|   | Reception | 80  |
| Court Room  | Theatre   | 120 |
|   | Dinner    | 90  |
|   | Reception | 160 |
| Ante Room   | Meetings  | 20  |

| <b>Company Name &amp; Address / Rooms</b>  | <b>Room style</b> | <b>Capacity Available</b> |
|--|-------------------|---------------------------|
| <b>Tallow Chandlers</b>  |                   |                           |
| The Hall<br>4 Dowgate Hill<br>London EC4R 2SH<br>Telephone 020 7248 4726<br>Fax 020 7236 0844<br>Email <a href="mailto:clerk@tallowchandlers.org">clerk@tallowchandlers.org</a><br>Web site <a href="http://www.tallowchandlers.org">www.tallowchandlers.org</a> |                   |                           |
| The Hall   | Theatre           | 120                       |
|  | Dinner            | 97                        |
|  | Reception         | 120                       |
| Parlour  | Theatre           | 64                        |
|  | Reception         | 64                        |

|   |           |     |
|---|-----------|-----|
| <b>Vintners' Hall</b>   |           |     |
| Upper Thames Street<br>London EC4V 3BG<br>Telephone 020 7236 1863<br>Fax 020 7236 8177<br>Email <a href="mailto:thebeadle@vintnershall.co.uk">thebeadle@vintnershall.co.uk</a><br>Web site <a href="http://www.vintnershall.gov.uk">www.vintnershall.gov.uk</a> |           |     |
| Livery Hall   | Theatre   | 170 |
|   | Dinner    | 152 |
|   | Classroom | 150 |
|   | Boardroom | 100 |
|   | Reception | 200 |
| Drawing Room  | Theatre   | 50  |
|   | Boardroom | 50  |
|   | Reception | 150 |
| Swan Room   | Theatre   | 50  |
|   | Boardroom | 30  |
|   | Reception | 50  |
|   | Dinner    | 24  |
| Gassiot Room  | Theatre   | 50  |
|   | Dinner    | 24  |
|   | Classroom | 30  |
|   | Boardroom | 24  |
|   | Reception | 24  |

| Company Name & Address / Rooms  | Room style                                     | Capacity Available |
|---|--|--------------------|
| <b>Wax Chandlers</b><br>6 Gresham Street<br>London EC2V 7AD<br>Telephone 020 7726 0710<br>Fax 020 7600 5462<br>Email: enquiries@waxchandlershall.co.uk<br>Web site www.waxchandlershall.co.uk |  |                    |
| Livery Hall   | Dining/Meeting (U-shape)                       | 61                 |
|   | Dining/Meeting (Hollow square)                 | 40                 |
|   | Dining/Meeting (Round table)                   | 50                 |
|   | Fork buffet (Seated, U-shape)                  | 61                 |
|   | Finger buffet (Standing)                       | 110                |
|   | Presentation lunch (U-shape, front projection) | 52                 |
|   | Presentation lunch (U-shape, back projection)  | 40                 |
|   | Reception (standing)                           | 120                |
|   | Meeting (Theatre style)                        | 80                 |
| Court Room  | Dining/Meeting (U-shape)                       | 20                 |
|   | Dining/Meeting (Hollow square)                 | N/A                |
|   | Dining/Meeting (Round table)                   | 10                 |
|   | Fork buffet (Seated, U-shape)                  | 20                 |
|   | Finger buffet (Standing)                       | 50                 |
|   | Presentation lunch (U-shape, front projection) | 20                 |
|   | Presentation lunch (U-shape, back projection)  | N/A                |
|   | Reception (Standing)                           | 60                 |
|   | Meeting (Theatre Style)                        | 30                 |

|   |                 |    |
|---|-----------------|----|
| <b>Watermen and Lightermen</b><br>18 St Mary-at-Hill<br>London EC3R 8EE<br>Telephone 020 7283 2373<br>Fax 020 7283 0477<br>Email events@watermenshall.org<br>Web site www.watermenshall.org |                 |    |
| Court Room  | Dinner (seated) | 37 |
| Freemen's Room  | Dinner          | 73 |
|   | Theatre         | 80 |
| Parlour Room  | Meeting         | 12 |