

ROOM CAPACITIES

Maximum Number of Guests

The maximum numbers permitted in the Great Hall are as follows:

Meeting (excluding the Dais) 760
Luncheon or Dinner 704
Reception 900

The maximum numbers permitted in other accommodation at Guildhall are as follows:

	Luncheon/Dinners	Receptions	Meetings
East Crypt	225	250	150
West Crypt	210	250	100
Old Library	350	550	410
Print Room*	80	120	100
Basinghall Suite	80	100	80
Parlour	24	24	24
Livery Hall	250	330	200
Art Gallery	N/A	330	N/A

(The maximum number of guests permitted for a Reception at Guildhall using all rooms/suites is 1500).

*The Print Room is not available to hire individually